

BARTON PARISH COUNCIL MEETING

1st September 2026 VILLAGE HALL, School Lane, Barton, CB23 7BD at 7.30 p.m.

MINUTES

Attendance: Councillor Pilgrim (BP) Chair, Martin (AM) Vice Chair, Thomas (JT), Devappriya (DD), Archer-Boyd (AAB) and Cucchi (FC). District Councillor Redrup (LR), Winterbourne (AW), Clerk (KP) RFO (IM) and 4 members of the public.

AOS – Amenities and Open Spaces Working Group

F&G – Finance and Governance Working Group

TTT – Traffic, Travel and Transport Working Group

26-27/25 Welcome

The Chairman welcomed everyone to the meeting and thanked them for their attendance.

26-27/26 To receive and approve apologies for absence

None

25-26/27 To receive declarations of interest for items on the agenda

None were made.

26-27/28 To approve the minutes of the Annual Meeting of the Parish Council meeting held on 7th July 2026

The Parish Council minutes from the Full Council Meeting of Barton Parish Council on 7th July 2026 were unanimously **approved**. Motion carried unanimously.

Proposed DD Seconded AM

26-27/29 To note resignation of Parish Councillor

The Council received and accepted the resignation of Cllr Wise. Members expressed their appreciation for Cllr Wise's contributions during their time on the Council and wished them well for the future.

26-27/30 Co-option of Parish Councillors

The Council considered the applications for co-option and resolved to appoint Amy Winterbourne to the vacant councillor positions. The Proper Officer and applicant signed the Declaration of Acceptance of Office and AW took her seat. Motion carried unanimously.

Proposed AAB Seconded DD

26-27/31 To receive County and District Councillor Reports

A full report was received by District Councillor Redrup and is available on the Parish Council website. Key areas highlighted were ;

Local Plan documents available on the District website.

Food Waste Implementation due to be rolled out October 2026 on a weekly collection basis.

Green House Gas reduction achieved at District level.

Sewage rivers/poor care of watercourses and the importance of progress on the matter.

26-27/32

Public Forum

Members of the public may make only one address to the Council of no more than three minute' duration and only concerning topics on the agenda. A question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given. A person shall raise his hand when requesting to speak and stand when speaking (except when a person has a disability or is likely to suffer discomfort). The chairman of the meeting may at any time permit a person to be seated when speaking. A person who speaks at a meeting shall direct their comments to the Chairman of the meeting. At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.

A member of the public noted the install of the two new "Dog Waste Bin" and thanked the Council. It was noted that the dispenser need replenishing and the Parish Council would like to remind all dog owners to please clean up after their dogs for everyones safety.

A member of the public raised concern over the grassed area outside (Kings Grove/New Road) which was damaged from road works early in the year. The seed sown was unsuccessful due to the very hot summer. AOS to follow up.

26-27/33

Council Business

a) Request for funding from Barton Parish Magazine funding from St Peter's Church

The Council considered the request and unanimously agreed to defer to next meeting to allow further discussions with editors. It was noted the publication is an important part of the village and AAB and BP will make contact with the editors.

b) To discuss Parish Councils invitation to nominate a representative to act as a trustee of the Charity on BRIG

The Council considered the invitation to nominate a Parish Councillor to serve as a trustee of the Charity on BRIG. Members agreed that appointing an independent community volunteer would be more appropriate and would help avoid any potential conflicts of interest. No nomination was therefore made by the Parish Council.

c) 2026–27 National Salary Award - To note the National Joint Council (NJC) 2026–27 salary award effective from 1 April 2026, to confirm implementation of the revised pay scales for employees on the model contract (including SCP 50 and above), and to consider arrangements for processing any backpay due to former employees who request payment for the period from 1 April 2026 to their final day of employment.

The Council noted the National Joint Council (NJC) 2026–27 salary award effective from 1 April 2026 and unanimously agreed to implement the revised pay scales for employees on the model contract (including SCP 50 and above). The Council further agreed the arrangements for processing any backpay due to former employees who request payment for the period from 1 April 2026 to their final day of employment. Motion carried unanimously.

Proposed AW Seconded DD

d) To receive an overview of the recent assessment of the play area, including remedial works undertaken, items identified for repair or replacement (noting the immediate halt on use of the rocking horse), quotations obtained for required works, and the pending quotation for the climbing board replacement; and to consider actions relating to grass-cutting practices to prevent strimming damage to equipment, alongside wider

hedge and verge maintenance needs, including urgent trimming near the zip wire – AOS

AW on behalf of AOS Working group updated that a quote had been sought, the interim quote received was very expensive but two further are to be sought, AOS to progress for next meeting. BP added that preliminary budget preparation on the project would need to be communicated to RFO in advance of the budget setting for 2027-28. Prioritisation due to the costly nature of the project was needed and agreed by all.

e) To receive an update on contact made with a specialist company regarding a risk assessment of the pond and to consider the request for an initial site visit – AOS

AOS Working Group had thrived to obtain three quotations but due to the specialist nature of the assessment only one quotation had been returned. It was unanimously agreed to process with the specialist Risk Assessment for the sum of £840 inclusive of VAT with AGA Group - Merton Hall Ponds. Motion carried.

Proposed DD Seconded AAB

f) To receive an update on planned tree planting along Cambridge Road and to consider arrangements for an on-site meeting – AOS

AOS has chased site visit. Residents had made AOS aware of challenges from extra tree planting which are being progressed by AOS

g) To consider organising community volunteer days in autumn and spring for village tidy activities, including litter picking and repainting/sprucing up playground equipment, and to agree next steps for planning and promotion – AOS

AOS raised the possibility of organising Village Volunteer Days annually to cover general village maintenance. Dates, list and comms to be decided. Possible dates 3rd and 4th October. KP to look at insurance implications and AOS and Communications Working Group assist.

h) To consider the draft Neighbourhood Plan proposal circulated by the Chair and to provide comments and feedback on the documentation- ALL

The Chair confirmed that a draft Neighbourhood Plan proposal had been circulated to all councillors. Members noted that sufficient time would be required to review the documentation in full, and it was agreed that discussion of the item be deferred to the next meeting.

AAB felt the plan was comprehensive, data driven, well written.

Communications working Group to look at daytime and evening informal sessions to view the draft and establish community feedback – BP and AAB to progress.

i) Update on Barton Greenways: village phase snagging list – TTT

AM updated on the following matters; Car Park Repairs - matter is still ongoing. Double yellow School Lane are awaiting TRO (traffic regulation order), beacon work completed and advise on maintaining green spaces is still waiting feedback.

j) To receive update, and formally approve Parish Council budget expenditure for the privately funded Highways Initiative (PFHI) – TTT

AM, on behalf of TTT, reported that Cambridgeshire County Council had confirmed the final project cost for the Privately Funded Highways Initiative (PFHI) as **£34,664.95**. The Council expressed disappointment at the

increased cost and requested that CCC obtain a detailed explanation from their contractor regarding the uplift.

Following discussion, the Council **unanimously approved** the expenditure of **£34,664.95**, subject to CCC completing the outstanding clarification work.

Proposed AM Seconded AAB

k) Update Grass Verge and hedgerow responsibilities – A&OS/ IM/KP

The Council noted that the planned meeting with the County Officer had not taken place due to the August holiday period. The A&OS Working Group confirmed that they had followed up with the officer and requested a new date for the meeting. Date to be confirmed

26-27/34

Reports

- a) To receive report from Finance and Governance
 - Budget and reserves reviewed.
 - Policy review is currently underway.
 - County Responsibilities -noted that the joint meeting date is to be confirmed.
 - PFHI – as detailed 26-27 33 (j)
 - NHP – Chair had circulated to all for review
 - People / Council Engagement – Volunteer working group discussed
- b) To receive report from Amenities and Open Spaces

Key Updates

Pond: A quotation has been received from AGA Group for a consultant site visit and risk assessment (£375 plus VAT), followed by a full written risk assessment with mitigation recommendations and signage or guidance (£325 plus VAT). The total cost is £700 plus VAT, or £840 inclusive.

Dog poo bag provision: Dispensers are now installed at the top and bottom of the Recreation Ground.

Tree planting, Cambridge Road: DD is continuing to chase SCDC and hopes to arrange a meeting.

Greenways planting and watering: Watering has been observed on a couple of occasions.

Village greenery and access: Issues remain around overgrown hedges, pavements and vegetation affecting the New Road cycle path. Residents with particularly problematic hedges may be asked to cut them after 1 September.

Recreation Ground car park: Follow-up continues with GCP

Playground: Quote expected. Decisions will follow once quotations are available.

Tree maintenance at the Recreation Ground: A tree survey is needed. The update states that surveys should take place every four years, with two-year interim checks in high-use areas. Tree Preservation Orders and Parish Council responsibility must be clarified before work proceeds and comparative quotes are sought.

White Horse Inn Asset of Community Value: No progress was reported during this period.

Village volunteer group: FC to explore possible involvement from Barton Scouts. Potential tasks include litter picking, painting or sanding Recreation Ground equipment and noticeboards, mowing, hedge trimming, tidying or painting the phone box, and planting.

Playground equipment: Review quotations and confirm the plan for the rocking horse and other priority repairs.

Upcoming Activity

The village walkabout is to be rearranged as a matter of urgency when Laurence Damary-Homan returns from holiday.

A potential village volunteer day was suggested for 3 or 4 October, subject to diary checks and Council approval.

Contractor and partner follow-up will continue on Greenways maintenance, the Recreation Ground car park, playground quotations and tree responsibilities.

c) To receive report from Traffic and Transport

20 mph MVAS unit outside 17 Comberton road shows v85 at 24 mph whereas the MVAS unit at Foxcote shows incoming v85 speeds of 35 mph. Will continue to monitor speeds in the 20 mph village zones.

Barton Greenways Barton village Greenways snagging list and car restoration were discussed in a Teams meeting with Thomas Fitzpatrick and Daniel Jackson. Plan is for the manufacturer of the ground safer grid to make a site visit to discuss a solution to the grid break up. The loose gravel on the car park surface is likely to result in compensation payment from the GCP (depending on the outcome of the entrance issue) to cover our costs to remediate. Below are other outstanding issues:

- 1) Double yellow lines for School Lane (pending TRO)
- 2) Car park entrance. Ground safer plastic grid breaking up. (Pending)
- 3) Car park surface loose gravel. (Pending outcome of 2). Possible compensation.)
- 4) Installed Belisha Beacon at Kings Grove/Burwash missing blinker. GCP informed. (Complete)
- 5) Advice on maintaining new green spaces. (Detail of maintenance contract: waiting for Jonathan Camp to return to GCP.) No new updates on Phase two <https://www.greatercambridge.org.uk/sustainable-transport-programme/active-travel/projects/greater-cambridge-greenways/barton-greenway>

Buses (18, 18A, 75) As a reminder, the public can comment directly to Whippet. Also, as a reminder, bus services are under the Cambridgeshire and Peterborough Combined Authority. Barton PC responded to the public consultation that directly impacts Barton and the 75 bus service. Bus Network Review Engagement - CPCA We responded on behalf of Barton Parish Council to support the changes to the D service and also ask that additional bus stop be installed at the Lordsbridge hamlet of houses on Wimpole Road. Our response has been acknowledged.

C2C Public enquiry ended. Awaiting report.

<https://www.greatercambridge.org.uk/sustainable-transport->

programme/public-transport schemes/cambourne-to-cambridge/cambourne-to-cambridge-background

Fibre within the Village BT Openreach contractors have been installing fibre in the village.

EW No further updates. eastwestrail.co.uk/community-hub/local-representatives-groups/comberton-to-haslingfield Just a quick summary:

EW is backed by Lord Hendy and Lord Vallence Southern route into Cambridge is the only route EW is looking at Consultation closed 9th June Business case will be presented to Government 2027 Also note the Comberton PC held a public meeting and proposed that Comberton have a station. This was welcomed by most Comberton residents that attended the meeting.

LHI or PFHI Traffic Calming We are still waiting for CCC Highways to confirm costs of Haslingfield Road PFHI traffic calming with their contractor. We are also awaiting the outcome of our LHI bid for speed reduction on A603 from 50 to 40 mph. The total cost estimate is £27,114 The costing includes:

- Traffic Management
- 6 speed cushions - asphalt (3 pairs) & 3x Warning Signs (Speed Cushions) o 2x on Wimpole Road with supplementary arrows with a "For "X" Yards" o 1x Haslingfield Road for northern traffic also with a "For "X" Yards"
- Associated lining visit
- Road safety assessment & consultation costs
- Staff costing The cost does include a contingency, and the clerk has asked to clarify if cost will not exceed £27,114. We can confirm that there are no other features that can be added to this section of road to reduce speeds. Haslingfield Road PFHI budget £25k Wimpole Road £27k LHI bid (£22 k plus £5 k contingency)

High Street Resurfacing No update.

Minor Road Faults/RTPI Faults Many more potholes have appeared on Barton Roads especially along the A603. Several emergency repairs have taken place. Councillor Martin has a direct contact within CCC Highways now for emergency repairs. Please continue to report faults to CCC:

<https://highwaysreporting.cambridgeshire.gov.uk/> RTPI faults:

rtpi.faults@cambridgeshirepeterborough-ca.gov.uk

MVAS System (VIASIS 3003) MVAS units are on Haslingfield and Wimpole Roads to monitor 30 mph. Data from 17 Comberton Road (just outside the speed humps) shows that v85 speeds have dropped to 24 mph. However, speeds entering the village (Foxcotes) remain high at 35 mph. Top speeds have also dropped. The company that supplied our two MVAS units has closed. An alternative supplier of the same units: Richard Harvey <https://www.mallatite.co.uk/> Mallatite Limited, Unit 5, Clarendon Drive The Parkway Tipton West Midlands DY4 0QA V85 is the key number that Highways is interested in.

So far, we have V85 data showing:

- Comberton Road (40 mph section) 45 mph (top speed 97 mph)
- Foxcotes, Comberton Road 36 mph (towards Barton, 80 mph top speed) 30 mph

- Foxcotes, Comberton Road 34 mph (towards Barton, 69 mph top speed)
New 20 mph
- 17, Comberton Road 24 mph (towards Comberton, 52 mph top speed)
- Haslingfield Road 40 mph (top speed 72 mph)
- Wimpole Road 44 mph traffic leaving Barton (top speed 90 mph)
- Wimpole Road 48 mph traffic entering Barton (top speed 96 mph)
- New Road 38 mph (40 mph limit)
- New Road 28 mph (30 mph limit) in front of the school
- New Road 34 mph (30 mph limit) corner 50 m from Kings Grove (top speed 68 mph)
- New Road 32 mph (20 mph limit before speed humps in place) corner 50 m from Kings Grove (top speed 76 mph)
- New Road 24 mph (20 mph limit after speed humps in place) corner 50 m from Kings Grove (top speed 40 mph)
- High Street 29 mph (top speed 68 mph) Speed Camera No update. Speed watch We need someone to take over Speed watch.

d) To receive report from Communications

Newsletter input managed by AAB.

Searchable documents – data contained model being progressed. The documents will also be searchable in the normal way on the Parish Council website. An AI Model and normal search facility was discussed.

Emergency response document – review approve at next.

26-27/35

Planning

Portal issues were noted.

Applications received, in hand or determined.

26/0840/TTCA 1 High Street, Barton – Awaiting Decision

Various Tree Works as detailed on application – INFO ONLY

26/0806/TTCA Land surrounding Burwash Manor Farm, School Lane, Barton – Awaiting Decision

4 limes (G1) – re-pollard with a finished height of 8 meters – INFO ONLY

26/02691/HFUL 1 Holben Close, Barton – Awaiting decision

Two storey side and rear extension to create an annexe ancillary to the main dwelling and the provision of an external covered storage area integrated into the ground floor.

26/02574/HFUL 17-19 High Street, Barton – Awaiting decision

Remove existing front/side/rear extension, front porch and chimney. Single storey front, side and rear extension, front porch, alterations to doors and fenestration, external render, installation of PV solar panels and new hard surface area to front.

26/02544/HFUL 25 New Road, Barton – Awaiting decision

Single storey porch extension

26/01575/CL2PD 17-19 High Street Barton - Certificate Granted

Certificate of lawfulness under S192 for the conversion of the two existing semi-detached dwellinghouses into a single dwellinghouse – INFO ONLY

26-27/36

Finance

a) To receive Finance Report from RFO

The RFO gave an overview of current spend and asked Council to consider potential project spend for 27-28 financial year. 2/10/2026
Transferred to savings

b) To receive and approve bank reconciliation up until 31.8.2026

Current account £11947.41

Instant Access £77841.08

All bank reconciliations were unanimously approved.

Proposed BP Seconded DD

c) To approve/ratify all payments, income and Direct Debits as detailed below:

July Payments:

£7.00 UTB service charge June

£3.00 Lloyds commercial credit card charge

£72.00 Red Shoes Payroll

£135.00 SCDC collection acc. May election fees

£ 276.49 Nurture Landscapes. Grass cutting June

£1397.46 HMRC and Staffing

£100.00 Barton Village Hall hire

£32.56 SSE Energy Supplies Street lighting

£7.00 UTB service charge July

July Receipts

£2518.85 CCC Finance Verges grant 2026-27

August Payments

£3.00 Lloyds commercial credit card fee

£276.49 Nurture Landscapes rec grass etc July

£382.84 Nurture Landscapes Verges cutting July

£10,000.00 Transfer to Instant access a/c

£649.08 Water Source business charges for pavilion/bowls . Repayment to come from Village Groups. PC pay standing charge.

£770.80 HMRC/Staffing

All payments and receipts were **APPROVED** unanimously. Motion carried.

Proposed Andy James Seconded AAB

26-27/37

Date of next meeting

To note the next meeting of the Parish Council will be on Tuesday 3rd November 2026 at 7.30 p.m. Barton Village Hall

Meeting closed at 20.38

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K Peck

Clerk

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B Pilgrim

Chair

In draft format until 3/11/2026