



THE ANNUAL MEETING of BARTON PARISH COUNCIL which will be held in the VILLAGE HALL, School Lane, Barton, CB23 7BD on Thursday 21st May 2026 at 7.30 p.m.

All members of the Council are hereby summoned to attend to consider and resolve upon the business to be transacted at the meeting as set out hereunder.

Members 8 Quorum 3

Dated 11th May 2026

AGENDA

26-27/1 Election of Chair and Completion of signing Declaration of Office document

26-27/2 Election of Vice Chair and Completion of signing Declaration of Office document

Public Forum: This an opportunity for members of the public to bring any matters to the attention of the Council. Members of the public wishing to make a comment to the Public Forum should request a space by including the question or context by emailing the Parish Clerk clerk@bartonvillage.org before 10 a.m. on Thursday 21st May 2026. Thereafter they can listen to Councillors debate at their meeting.

26-27/3 To appoint and confirm membership of the working groups

26-27/4 To confirm bank signatories

26-27/5 To receive and approve apologies for absence

25-26/6 To approve the minutes of the Parish Council meeting of 3rd March 2026 circulated

26-27/7 To consider matters arising from the minutes

26-27/8 To receive declarations of interest for items on the agenda.

26-27/9 To receive County Councillor report – Chris Morris

26-27/10 To receive District Councillor report – Lisa Redrup

26-27/11 Finance: To receive report from the Clerk/RFO

(a) Bank balances at 31/03/2026 Current acc. £ 6796.04 Deposit acc. £67512.86

(b) Bank balances at 30/04/2026 Current acc. £28843.57 Deposit acc. £67512.86

(c) To receive and approve payments/receipts and bank reconciliations Mar/Apr 2026 as circulated

March and April 2026 Payments and Receipts

March Payments

£ 2910.94 Balaam Bros. Gate repair
£370.80 Nurture Landscapes Verges
£215.60 Nurture Landscapes Rec etc.
£460.23 CAPALC membership fee
£3.00 Lloyd Bank Credit card fee
£9.40 H3G Clerk Phone
£ 50.54 SSE Energy Supply Street Lights
£312.00 Clerk Home working allowance
£616.44 Clerk Salary
£7.00 UTB Service charge

March Receipts

£ 2175.78 Ecclesiastical Ins claim re gate.
£144.45 Comberton Crusaders FC pitch hire

April Payments

£3.00 UTB monthly fee
£513.98 Curry's Business clerk laptop
£50.00 Haslingfield PC EWR meetings contribution
£100.00 Barton Institute Village Hall hire
£252.00 Rialtas Business Annual support and Software fee
£370.80 Nurture Landscapes Verges
£215.60 Nurture Landscapes Rec etc
£621.55 HMRC PAYE Jan-Mar
£9.40 H3G Clerk Phone
£48.23 SSE Energy Supply street lighting
£564.32 Clerk Salary Karen Peck
£618.36 Clerk Salary Ian Minto
£206.40 Rialtas consultancy fee re VAT

£250.00 RTW Gardening tree on Rec

£7.00 Service charge UTB

April Receipts

£144.45 Comberton Crusaders FC Pitch hire

£25000.00 SCDC Precept part one

£733.72 HMRC VAT refund.

26-27 /12 Council Matters: To receive and discuss circulated updates from the PC working groups and resolve on recommendations and actions.

12.1 Governance and Finance

AGAR 2025-2026: papers circulated in advance. Discussion and ratification required.

- **AUDIT 3:** To review the report of the Internal Auditor and sign as appropriate.
- **AUDIT 1:** To review effectiveness of system of internal control in preparation of the Annual Governance Statement. Completion and signing of document.
- **AUDIT 2:** Councillors to consider and approve the Accounting Statements 2025-26 for signature and dating by the Chair.
- To approve the notice of Public Rights and Publication regarding the AGAR

12.1(a) Council Policies: Update on further policy review and resolution to approve following policies.

Data Protection/IT

Code of Conduct + Annex (NALC template)

Risk Assessment

Safeguarding Policy

Dignity at Work Policy

Recreation Ground Hire Policy/Form

12.1(b) Internal Audit meeting 14/4/26: feedback from report. Comment re Rialtas/VAT reporting as per Internal Audit point B.

12.1(c) Annual Parish Meeting: Report and feedback, discussion and identification of any actions needed.

12.1 (d) Council Election: 4 existing + 4 new councillors elected. resolution to advertise/coopt 1 more councillor to fill vacancy.

12.1(e) Clerk Appointments and Annual Appraisal and Pay Review: Information and feedback. Resolution required.

Appointment of New Clerk: resolution to appoint KP formally 1/6/26 plus resolution to appoint IM as RFO 1/6/26

12.1(f) Recent Consultation responses by PC

12.2 Amenities and Open Space Working Group:

12.2(a) Asset of Community Value – White Horse current status

12.2 (b) CCTV cameras for rec: Discussion and consideration of data protection versus need for security ground. Possible resolution required

12.2 (c) Gate closure: info only

12.2(d) Pooh bag dispensers: installed and information only.

12.2 (e) Greenways Play logs: update and information only.

12.2 (f) Pond Culvert damage: update and information only.

12.2 (g) Burwash pedestrian gate and path: Update

12.2 (h) Footpaths on Wimpole Road and cut through to Kings Grove: Community action needed

12.2 (i) Telephone box library: need of repaint and re-organisation

12.3 Traffic, Transport and Travel Working Group:

12.3 (a) Privately Funded Highways Initiative (PFHI). Update. Resolution to approve funding (should details be available).

12.3 (b) EWR. Consultation 14th April to 9th June. Resolution for PC to respond to the Public Consultation and delegate to working group.

12.3 (c) Barton Greenways. Update: village phase snagging list; phase two status.

12.4 Communications and Community Engagement Working Group:

12.4 (a) Updates

12.5 Planning Working Group:

Applications received, in hand or determined.

26/01575/CL2PD 17-19 High Street Barton Cambridgeshire CB23 7BG Certificate of lawfulness under S192 for the conversion of the two existing semi-detached dwellinghouses into a single dwellinghouse. Commenced 27/04/2026.

26/0424/TTCA 40 Wimpole Road Barton Cambridgeshire CB23 7AB G1 - Conifer trees - Remove - Reason - Remove to open the house up to more light and we feel the trees have outgrown themselves Commenced 28/04/2026.

26/00398/CL2PD Certificate of lawfulness under S192 to let an existing annexe periodically
21 The Annexe Wimpole Road. Application withdrawn.

12.6 To receive and discuss Clerk's report and correspondence.

**Date of next Parish Council Meeting: Tuesday 7th July 2026 at 7.30 p.m. Barton Village
Hall CB237BD**

Meeting closed:

Signatory Chair: