

MINUTES of a MEETING of BARTON PARISH COUNCIL which was held in the VILLAGE HALL, School Lane, Barton on Tuesday 9th January 2024 at 7.30 p.m.

Present: Cllrs. John Howland Jackson [JHJ], Chloe Langford [CL], Andrew Martin [AM], Shelley Arora-Tailby [SA], Deni Devappriya [DD], Sam Richardson [SR], Amy Winterbourne (AW), James Thomas (JT)

Apology: Cllr Helen Durrant [HD]

Clerk: Ian Minto (IM)

District Councillor: Lisa Redrup offered her apologies but had submitted a written report.

County Councillor: Michael Atkins was not present but had not submitted a written report.

Members: 9,

Quorum: 3

Public Forum

5 residents were present but there were no specific points raised by them.

AGENDA

23-24/ 59 To receive and approve apologies for absence. Cllr HD had sent apologies. Her apologies were approved by **resolution** of the council (prop CL Sec DD) unanimously.

23-24/60 To approve the minutes of the Parish Council meeting on Nov 7th, 2023. Council RESOLVED (prop AM sec CL) unanimously to approve the minutes which the Chair duly signed.

23-24/61 To consider matters arising from the minutes. There were none that would not be referred later in the meeting.

23-24/62 To receive declarations of interest for items on the agenda. AM and JHJ declared an interest in the planning application 23/04430/HFUL regarding 14&15 Hines Farm on Comberton Road.

23-24/63 To receive County Councillors report: Michael Atkins. Michael had not submitted a report.

23-24/64 To receive District Councillor report: Lisa Redrup had sent apologies and a written report which she had circulated. Councillors present did not have any specific questions or points to be made regarding the report. Cllrs were asked to note and follow the links Lisa had provided to various matters contained in her reports.

At this point JHJ proposed to alter the running order of the agenda to consider the planning development 23/04430/HFUL under item 66.5 considered to be a key development in the village and to accommodate the presence of members of public with key interest in the matter. JHJ handed the

chair to CL who chaired that section of the meeting. It was also noted by the Clerk that the PC had applied for and been given an extension for its response to SCDC Planners until 10th January.

The PC had organised a site meeting with the Applicants to enable Councillors to ascertain full details of the application, the planning WG report had been circulated to all Cllrs and contained a summary of key features and comments drawn from a variety of sources noted within. Cllr Thomas outlined the PC findings and invited discussion and questions. It was noted that this area had long been one which the applicants had hoped to develop. The applicants had also taken steps to inform the village of the plans and had participated fully in a site meeting. A key issue was that details of the plans need to be fully co-ordinated with those of the GCP Barton Greenways scheme developments along Comberton Rd. It was noted that following the various meetings and feedback received the applicants had adjusted specific aspects of the plans and publication of an amended application was imminent. In conclusion Cllrs were supportive of the application in principle, believed that the applicants and SCDC officers were liaising effectively and had faith and trust in the expertise of the SCDC Planners to ensure all statutory requirements and all conservation aspects would be integrated and met. Council **RESOLVED (prop SA sec DD)** by 6 votes to none with two abstentions (due to stated conflict of interest) to submit a supportive response to the SCDC planning department according to the required protocols,

23-24/65 Finance: To receive reports from the Clerk/RFO

(a) Bank balances at 31/12/2023 current acc. £34926.12 Deposit acc. £29096.95

(b) To receive and approve payments/receipts and bank reconciliations Nov/Dec 2023

November Payments:

- £12867.89 SCDC LHI invoice
- £30.00 Rialtas software transfer to new PC
- £342.00 CGM Group grass cutting.
- £9.00 H3G Clerk Phone
- £195.03 DRAX street lighting
- £510.76 Clerk Salary Nov
- £350.00 MJ Plumb STS Ltd Vertidrainng rec
- £2619.00 Core Leisure Ltd Table Tennis table

November Receipts:

- £12.64 CCFC final reconciliation balance
- £100.00 CCFC Monthly pitch hire
- £1668.37 HMRC VAT refund
- £126.05 Barton Bowls Club Water charges
- £25.25 BRIG water charges

December Payments:

- £104.01 DRAX street lighting
- £8.93 Lloyds commercial stationery
- £300.00 Grant to Parish Mag
- £342.00 CGM Group grass cutting.
- £170.00 Burwash Xmas Trees M Radford
- £144.00 SLCC annual fee
- £9.00 H3G Clerk Phone

- £3420.00 Ashtons Legal fees for Leases
- £510.96 Clerk Salary Dec

December Receipts

- £100.00 CCFC pitch hire

IM explained that the payment to CCC regarding the LHI work had been less than quoted and that that £10000 had been transferred from earmarked funds to accommodate this. Council noted the overall financial position and **RESOLVED (prop CL sec AW)** unanimously to approve the payments and receipts for Nov. and Dec.

23-24/66 **Council Matters:** To receive and discuss circulated updates from the PC working groups and resolve on recommendations and actions.

66.1 Governance and Finance

- **Budget 2024/25** JHJ summarised the WG activities and circulated first draft budget prior to the meeting. The precept would remain at £30000 for the fourth consecutive year, Information had subsequently necessitated changes in two cost centres regarding £2k for cricket nets and £500 for training reduction that needed to be made. The final budget circulated reflected this and shows a small surplus. The PC holds sufficient reserves to cover these and other such costs as they occur. **Council RESOLVED (prop AM sec SA) unanimously** to accept the proposed budget for 2024/25
- **Annual Precept 2024/25** IM explained the circulated paper outlining the proposed Precept request for £30000 to include a further £5k earmarked for the ongoing LHI projects. The annual cost per household as calculated by the SCDC formula will be £76.18 and is a marginal change but not a material change from years 22-23 and 23-24. JHJ did warn however that costs are increasing and the general economic situation may mean a raise in future years. Following a discussion **Council RESOLVED (prop AM sec JHJ) unanimously** to submit the tabled precept request to SCDC.
- **Village Street lighting update** IM outlined the continuing issues surrounding the transfer of the PC street lighting contract from DRAX to SSE as facilitated by our brokers Utility Aid. The new contract finally went live on 1st December (was due 1st Oct) following severe IT problems at SSE. For two months DRAX had issued bills with major increases in standing charges and PC had paid. Utility Aid have promised that re-imbursements will be made to cover such costs and that the first SSE invoice will be due in January.
- **PC Policies** regarding the policies a) Risk Assessment b) Health and Safety and c) a calendar to review all policies, these will all be deferred to the March meeting for final approval. IM has obtained templates for such policies from the PC insurance company, and these will be contextualised to Barton needs.
- **Appointment of Internal Auditor 2024**, IM presented the service contract sent by CAPALC to appoint the internal auditor and asked for authority to submit. **Council RESOLVED (prop JT sec AM) unanimously** to support the submission of signed contract acceptance to CAPALC.
- **Car Park maintenance costs.** This ongoing issue with BRIG of car parking charges remains unresolved but IM is collating all costs associated with the car park maintenance so a reasonable solution can be discussed at the Feb Gov&Fin group and then discussed with BRIG at the scheduled March meeting.
- **Barton Village Hall PC representative.** JHJ informed council that the chair of BVH was sending minutes of BVH meetings to him. Trusteeship is neither desired by the PC for a representative nor needed by PC regulations. Following discussion **Council (prop CL sec AW)**

by 7 votes to 1 (abstained) to ask BRIG to continue to send minutes to the chair but to not have an official PC representative on the BRIG committee.

66.2 Amenities and Open Spaces

- **Grass cutting contract 2024-25.** IM reported that the current CGM contractors contract expires in May 2024, and he had emailed them to ask if they wished to continue and present a quote. No reply yet and further communication to be sent.
- **Overgrown Hedges and general vegetation maintenance.** There has been a good deal of communication with various authorities and landowners trying to ascertain the responsibilities for varying aspects of vegetation maintenance and progress is being made to compile a definitive list. The WG will push for work to take place in January and February before the nesting season. Some work on ditches and accompanying vegetation has been done but recent heavy and repetitive rainfall has also necessitated further consideration and consultation regarding flooding issues and their causation.
- **New Road – Coton footpath repair.** Following a plea from a resident shortly before Xmas, various parties have been contacted to see if this can be resolved. It remains an ongoing process.
- **Leases for recreation ground.** CL has progressed this issue in the legal compilation of the documents with SCDC and the underleases are due to be sent to BRIG, Bowls, and Tennis Club in near future.

66.3 Traffic, Transport and Travel Working Group

- **Pollution Monitor.** AM informed Council that the monitor on New Road outside the school is now live and fully operational. Links to enabling viewing of the data on the Earthsense website are on the Barton PC website and Cllrs and public are encouraged to use the facility.
- **Request for bus stop at Lordsbridge Hamlet** AM has responded to this request by passing it on to the Combined Authority and our District Councillor. Some recasting of bus routes is on the agenda of the Combined Authority and the PC will continue to press for this facility.
- **MVAS data update** Barton has two MVAS machines operational and the positioning is rotated around the village. Currently the data shows that on Haslingfield Rd the average speed is 40 mph and on Wimpole Road is 44mph (in 30 mph areas). Speeding the village remains a concern.
- **Barton Greenways meeting.** The public meeting on the 12th December saw a presentation by the GW team regarding the current plans for the cycle route through the village from the junction of New Road to Comberton Road. Several residents expressed concerns about changes to the junction of New Road/A603, although plans have not been finalised for the junction and were not a formal part of the presentation. The plans for the village include the sighting of belisha beacons and pedestrian crossing near King's Grove/ Burwash entrance and speed humps on New Road and Comberton road and a build out at the farm cottages (Hines Farm). There will also be changes to the triangle junction (High Street) opposite the pond. Feedback from the meeting was passed back to the Greenways team. But the feeling is that the feedback is not being listened to and this requires further follow up.
- **LHI bid 2024-25** AM reported that the LHI bid resolved to be sent (Nov 2023 54.3) is ready to be submitted by 12 Jan 2024. It is an application primarily to get costings and engineering reports regarding work to be done on Haslingfield Road and on the A603 towards the Hamlet. Physical hardware (speed cushions and priority chicanes are

required on Haslingfield Road and a change in the speed limit from 50 mph to 40 mph on the A603 Wimpole Road. Also included is an extension to the footpath out to Trumpington Estate land beyond the houses at the hamlet on Wimpole Road. Village gates would add visual features where speed limits change.

66.4 Communications and Community Engagement Working Group

Xmas activities report. SA reported on the village xmas activities which were well supported by villagers and children.

- With our huge thanks, £136 had been raised by kind donations during the Christmas tree lighting to go towards the proposed cricket nets. Cllr SA asked Cllrs to consider whether a permanent xmas tree should be planted. This requires further discussion by the WG.
- SA asked for more PC information and news to be passed to her to present for insertion into the parish magazine.

66.5 Planning Working Group

- Hines Farm application meeting report and resolution for PC response on 10th Jan. This matter was discussed and resolved earlier in the meeting.
- Cllr JT and the WG Cllrs were thanked for the comprehensive planning summary circulated and on the agenda. He reported that the only other application requiring a response was regarding 23/04509/HFUL 92 Cambridge Road Barton Cambridgeshire CB23 7AR for construction of an annex in the garden. After discussion **Council RESOLVED (prop JT sec CL) unanimously to submit a PC comment indicating a neutral but supportive position although many more details are required for full support.**

Applications received and in hand.

- 23/04684/HFUL
5A Comberton Road Barton Cambridgeshire CB23 7BA
Demolition of the existing greenhouse, re-location of the existing front entrance, removal of shed and oil tank, new Air Source Heat Pump, replacement roof to rear section of old swimming pool, new windows and doors (with some new openings formed), new rear canopy, raised patio and shed, new Photovoltaics to garden side of roof (South and West elevations).
- 23/0384/CLLB
1 College Farm Court Barton Cambridgeshire CB23 7AL
Certificate of Lawfulness under Sections 26H and 26I for internal and external repairs
- 23/04430/FUL
12 and 14 Comberton Road Barton Cambridgeshire CB23 7BA
Demolition of existing barns, erection of 7 No. dwellinghouses, conversion of barn to dwellinghouse, and rear extensions of 12 and 14 Comberton Road
- 23/04701/HFUL
92 Cambridge Road Barton Cambridgeshire CB23 7AR
Construction of annex in garden
- 23/04577/HFUL
4 School Lane Barton Cambridgeshire CB23 7BD

Install a 3-metre wide wooden 5-bar gate and 0.9 metre wooden pedestrian gate, with fence return in post and rail to match, to the front of the property on School Lane for security, safety, and boundary definition. The gate will be 4' tall.

- **S/2131/16/NMA1**

Non-Material Amendment

28 Haslingfield Road Barton Cambridgeshire CB23 7AG

Non material amendment on application S/2131/16/FL for, 1. Rear elevation canopy overhang to store log wood, windows. 2. Front elevation changes as drawing to door, window positions and slightly larger width than approved plans (less than 1 m wide to suit onsite dimensions)

Applications determined/closed.

- **20/04325/CONDA**

Discharge Condition in Full

Burwash Manor New Road Barton Cambridge Cambridgeshire CB23 7EY

Submission of details required by condition 7 (Traffic Management Plan), 11 (Scheme for the investigation and recording of contamination and remediation) and 15 (Surface Water Drainage) of planning permission 20/04325/FUL

- **23/04024/S73**

Granted Permission

1 Hines Close Barton Cambridgeshire CB23 7BB

S73 to vary condition 2 (Approved plans) and submission of details required by condition 3 (External materials) of planning permission 22/04567/HFUL (First floor front extension and render to entire dwelling) addition of a small, obscured window to the side elevation east

- **23/04198/S73**

Withdrawn

Burwash Manor New Road Barton Cambridge Cambridgeshire CB23 7EY

S73 to vary conditions 27 (Scheme of biodiversity enhancement) and 28 (Hard and Soft Landscape works) of planning permission 20/04325/FUL (Part demolition and part conversion of existing barns to accommodate a restaurant (Class E) and 9 holiday let units) to amend the wording of the conditions to allow initial works that would implement the approved development prior to the expiration of the permission.

23-24/67 To receive and discuss report regarding BRIG. No report had been received.

23-24/68 To receive and discuss report regarding Barton Village Hall No report received

23-24/69 To receive and discuss Clerk's report and correspondence. None

23-24/70 To receive Neighbourhood Watch Report. None received.

Date of next Parish Council Meeting: Tuesday 5th March 2024 at 7.30 p.m. Barton Village Hall

Meeting closed: 20:57

Signatory Chair:

DRAFT