

Minutes of the Jubilee Meeting on Thursday March 17th

Attendees :-

Sarah P, Andy M, Shelley A, Sue C, Paul B, John B, Helen N, Anne C, June W, Julia M, Deni

Apologies:- Chloe L, Amy & Margaret W, Ken Gifford

Entertainment:- Luna & The Wolves deposit £1555.0 excl Vat dep £225.00 incl Vat remainder to pay £1641.00 to pay by BACS the day before as cash on the night will be difficult. JezO has provided his phone no so the band can liaise with him regarding any technical spec. (CL to pass on to Luna & the Wolves mob:JezO 07796075644)

Jez O (SA) to arrange a zoom/meeting with JezO to talk through timings delivery set up etc. The additional generator was discussed, and it was felt that to guarantee power supply that we hire the generator from JezO. Total cost agreed to date £1750.00 + VAT, the additional generator will cost £340.00 + VAT.(SA to liaise with JezO)

The band would need to be provided with soft drinks, food and downtime space. Given teas and cakes will have been served the band could use the pavilion. **PB said he saw no problem with this but it would go to the next BRIG meeting.**

Food Vans – La Biga, Fish & Chips Ollie & Amy Winterbourne (veg). 10% from takings.

Teas and cakes would be available in the pavilion from 2:30-4:30.

Given allergies/intolerances etc, it was felt that anyone offering cakes and sweet treats MUST provide an ingredients list so that it can be referred to at the point of sale.

Jonathan Woods had approached SP and HN with regard to his pop up Coffee trailer. Since the type of coffee and tea was for a different market/clientele he would be offered 1-2:30 and the evening slot of 5:00 onwards. This has been relayed to JW and we are waiting to hear back.

Commemorative Shield on Triangle – JB was ready to confirm signage, plaques etc with Algar signcraft to discover they had gone into liquidation, the stainless steel plate has been returned and is now with Footprint signs on the Clifton Road Estate. New quote due next week.

Tree Guard – Inv 0637 for £650.00 payable to Henrich Zelinka has been paid from PC account.

The Community grant application has been submitted to the tune of £700 and we await to hear from SCDC. A grant application to BVCT needs to be sent to the charity for commemorative works. **(SP & CL)**

With regard to donations from BRIG towards commemorative works this can only be on the recreation ground due to their charitable aims BRIG are also lending their support in terms of power and pavilion. PB would take this to the next BRIG meeting to finalise contribution.

(Paul when discussing with BRIG, please explain that the PC money set aside is £1500 towards putting on the Jubilee event which is registered under a special finance heading. Since this set aside money has more flexibility than a specific purpose ie the tree guard, this should make it clear how the PC are assisting with finances).

Bookmarks:- It was agreed that 750 bookmarks should be purchased, waiting for final price.(CL) A bookmark would be provided to each child at Barton School & Playgroup. An individual bookmark would then be inserted in the advertising magazine and programme schedule for the day with a slip explaining how to apply for further bookmarks for other children in the household who do not attend Barton School or Playgroup or, attend other schools beyond Barton. Surplus stock would be sold via the village shop or on the day.

Historical Information for website from JW to be ready for 30th April.

Site Plan:

Amy Winterbourne agreed to produce and scan over a copy of a proposed site plan by next week (31st March).

JB would plan the layout for refuse bins, recycling and SP would liaise with SCDC for litter collection.

Tables – CL reported that Mike Radford has 6 round tables – trestles to be located, 50 old BVH chairs. HN reported that there were 30 old BVH chairs in the drama shed at Birds Farm.

All would need jet washing! (half-term job)

Paul B to finalise cost of scout Marquee and dimensions.(@£250)

Sponsorship:-Currently we have a 12 page A5 coloured booklet and have an advertising revenue of £900 Companies will be billed via PC headed paper for the cost of their adverts once printing materials have been compiled.

Lighting AM & SP to look at interconnecting lights and cables available. These could run off the pavilion as LED lights for the evening.

Pop up gazebos , tents, tables & Chairs etc (JM would create an inventory/spreadsheet) of Whose, what, where and how many- helpers would be added closer to the date.

SP has approached St John's and First Aid company with regard to having a registered First Aider for the afternoon, as this is when activities are happening. TBC

Village Advertising Poster to be designed for noticeboards, bus shelters and key points around the village. (SA/ SP) & AM for the website).

Advertising supporters to be linked to carousel on website.

If anyone wishes to make any financial donation to support village day or is asked how they can make a donation. Unity Trust Bank, Barton Parish Council S/C **60-83-01**, Acc **20397272**

Raffle Tickets can now be printed (Victoire Press) as all prizes secured, ticket layout to be designed.

Scheduling – Guest for Commemorative plaque on Village Green required, Guest for Unveiling of Tree Guard, alteration to Fancy Dress Theme to Royal Fancy Dress Theme . Mike of Mike's Tennis academy is looking into a coach to run some fun activities on the tennis courts for an hour or so during the afternoon (tbc).

Date of next meeting:- Thursday 31st March at Andy Martins house, 13 Comberton Road

Agenda to follow:

sarah