

Huge apologies for the late publication of the minutes

Minutes of the Jubilee meeting on Wednesday 23rd February

Attendees: Sarah P, Chloe L, June W, Shelley A, Andy M, Helen N, John B, Anne C, Deni D, Margaret & Amy W

Apologies: Sue C, Paul B, Julia M, Ken G, Ruth B

1. **Entertainment** – Luna & the Wolves confirmed and deposit paid. We pay the band on the night. We are liaising with Jez O regarding the bands contract to ensure we can meet requests etc. and if there is a need to have the extra generator. The band will need some allocated 'space' for their down time as well as food and soft drinks providing. Since the pavilion would not be formally used after the afternoon teas, perhaps the Band could be allocated this indoor space. **PB to confirm.**
2. **Street food vans** confirmed are La Biga (pizza), Amy's husband will also provide a food store, what will be provided is yet to be confirmed. Fish & Chips (Danny Guner who visits Barton on Wednesday) will be the 3rd option as Rotisseroll have finally pulled out. WI running afternoon teas from 2-30-4:30. Tonis ices will attend for the afternoon (definitely) and early evening if business is good.
3. Chip & Pin for the bar is confirmed and 2/3 food outlets.
4. **Siting of the Shield** Following a few emails relating to the position of the commemorative shield on the village triangle, a discussion took place as to the reasoning behind the siting. Given any future celebrations would likely be a coronation, it was thought that that would take place elsewhere keeping the triangle as the Queens commemorative area. The pondside already has the village sign, christmas tree when appropriate and bench space to enjoy a more open aspect.
The group agreed its siting on the triangle with regard to any necessary permissions.
5. Commemorative work information received from John Boocock. The BVCT would earmark £500 towards the cost of the pillar and the PC would apply for the grant on behalf of the residents. John also showed a decorative sample for the top of the tree guard. The group felt that it would be nicer if the decorative element could have 4 raised posts to create a crown look, rather than a universal look. JB agreed to speak to the Blacksmith further. An adjustment was also to be made with regard to the waisting of the tree protector to 4x3x4 feet. The sample size of the plaques were agreed.
6. **Community Chest Application** With the additional information provided by JB, the Community Chest Jubilee application had now been applied for. (This was for an amount of up to £700). **(CL)**
7. **Bookmarks** was the next area for discussion. Anne C and Chloe L had samples for the group to look at. It was felt that the company Anne had approached at a cost of £260 for 500 units was in fact the preferred option. It was a longer leather bookmark. The colour purple with Silver writing to reflect the platinum jubilee, with additional wording relating to Barton would be ordered. (CL to order 500 units). Additional Numbers and distribution was also considered
Andy M raised the notion that we should provide for all school children as they regardless of their residence in Barton as they have sung around the village and participated in 'Barton

events'. Numbers to be confirmed at next meeting and prices for 1000 bookmarks to be quoted.

Jubilee pin badges were also suggested, but a cost of £2 would have to be asked for each one to make it viable and it was felt that the quality wouldn't justify the cost. However this was something the school might wish to look at as a purchase for the children. **(SA to liaise with school).**

8. **Site Plan** Amy had agreed to take this on board and would liaise with JeZO in terms of position etc It was agreed that we would ask the scouts for their bigger marquee which they would erect and dismantle for the sum of £250. This would help with the definition of the arena area as well as provide additional coverage for both hot weather/ wet weather. **(PB to arrange dimensions to be advised).**

Chloe was to approach Mike Radford as to availability of tables and chairs. Helen N would also check on old BVH chairs. **Update** –MR has 6 round tables which can be used and approx. 50 old plastic chairs, he also said there were some straw bales. Helen reported that there were some 30 old BVH chairs in the drama shed at CRT. This should provide acceptable additional seating, as villagers could also bring their own pop up chairs.(cleaning might be necessary).

9. Sponsorship through advertising. £650 adverts currently allocated, still waiting to hear from a number of other businesses. **(SC to speak to Ryan re gardening services, Aquila dog training, Barton Oil, Madingley Mulch.SP to contact Luk Thai, Cooke Curtis & Co. Cuckoo Clothing.)** There have now been 3 pledges of £500 each from residents. The pledges are yet to be collected. BVH are unable to contribute financially to the event as this does not meet their charitable objectives, however the use of BVH has been offered if required.

10. The Raffle items have been achieved and the licence granted.

Golden ticket raffle prizes:- Hamper (The village shop), Leeches voucher, Wallis MOT, £50 fuel voucher at Wallis Garage, Bottle of Champagne.

11. **Village Advertising and promotion**

A countdown clock has now gone on the village website. An advertising flyer needs designing for noticeboards and posters. (Shelley, Sarah & Andy to be involved).

Historical information on the 'crown' to be produced by JW for the website. The Parish Magazine will have regular items with regard to the Jubilee promotion.

12. **Scheduling** – a first DRAFT at scheduling the Day was produced.

11:30am gathering at The Hoops for a pre -unveiling drink

12:30 official unveiling of the Commemorative plaque (guest to be announced.

13:00- 14:00 The Big Picnic (bring your own).

14:00 Unveiling the Celebratory dedication - The Queens Oak & roundabout

14:30-16:30 Afternoon Teas will be available in the Pavilion.

Compering by JezO

15:00 Magic Show (45 minutes)

Fancy Dress (Kings & Queens)

Dog Show – Pets and their owners!

Sweetest Dog

Most Eexcitable Dog

Barton Tug of War (men/women/children varying categories)

Rope to be located.

Additional entertainment might be – Try your hand at bowling. (KG bowls club)

Fun & games on the tennis court (tbc)

Basketball Hoop Competition (tbc).

Treasure Hunt

Giant Jenga/ hoopla, skittles

4:45 Golden Ticket Draw

Grand Raffle Draw

13. Lighting

This was discussed in terms of where we would need lights , access to toilets, Bar, Arena, Marquees – The latter could be lit with various festoons and lanterns, both solar powered, electric mains or battery. All electrics must carry a PAT certificate for H&S risk assessment. This area needs looking at again.

14. **First aid** – We would need to have dedicated first aiders on site either individuals on a rota or St Johns approached to be available (SP to approach St John's).

The next meeting is on Thursday 17th March

7pm at 13 Comberton Road (Andy Martin hosting) please let Sarah know if unable to attend 07816 495590

Agenda- Any outstanding issues related to the above

Site Planning- gazebos, marquees, tables chairs, lights, bins

Electrical supply BRIG, generator

Additional activities confirmed

AOB